

Job Vacancy No :

(Office Use only)

**Army Welfare Placement Organisation**  
**Ceremonial and Welfare Directorate**  
**Directorate of Indian Army Veterans (DIAV)**  
**Adjutant General's Branch**  
**Integrated HQ MOD (Army)**  
**Building No 67, Maude Lines,**  
**Cavalry Road, Delhi Cantt-110010**  
**Tele : (011) 25671552/25675385 (PN Delhi-25683109/25687472)**  
**Email : [apajobs01@yahoo.co.in](mailto:apajobs01@yahoo.co.in) & [pn.delhi@yahoo.in](mailto:pn.delhi@yahoo.in)**

Job Vacancy Card

(If handwritten, please complete using block capitals)

**Job Title** : Director of Technology

**Employing Company** : Army Welfare Education Society (AWES)

**Employer's Business** : Army Public Schools & Army Professional Colleges

**Job Specification** :

**Retired Offr (Col) with: -**

- Leadership in the development of a strategic direction for information technology services, gauging and anticipating the diverse needs of multiple schools, monitoring trends and innovations in the industry to align those needs.
- Developing and implementing strategic long-term and short-term technology plans and making actionable recommendations to the leadership.
- Responsible for developing collaborations among the school's academic and administrative constituents across multiple schools to advance school's mission.
- Ensure IT Data Security, risk management, disaster recovery and business continuity planning processes are in place and reviewed adequately.
- Exercise diligent evaluation and careful budgetary management including budget preparation and the ability to analyze and resolve complex issues.
- Develop, successfully implement and oversee strategic technology policies throughout the schools.
- Responsible for development and management of centralized IT Team and services. Responsible for overall management and delivery of all technology related services as well as their implement, governance, vendor management, third-party integrations etc.

• **Offr retiring 30 Nov / 31 Dec 22 may also apply**

**Qualification and / or Experience required** :

- The minimum qualification is a Bachelor's degree in a Technology related area with relevant IT work experience. A Master's degree would be given preference.
- Significant past professional experience in a technical role.
- Expertise in either IT Infrastructure management or IT Development/Application Management is a must.
- Practical hands on experience with recent developments in the Industry will be given preference.

	<ul style="list-style-type: none"> <li>• A prior experience with Educational / Training Institutes / Universities would be a plus.</li> <li>• Preferably officer retired from the Corps of Signals and having served in Sig 7, Dte Gen of Signals or an officer from Other Arms and Services with a tenure in DGIS and with experience in implementing IT related projects.</li> <li>• No discp case against him during entire service and Medically fit.</li> <li>• <b>Preferably</b> : Should have served with DGIS incl such IT related job profile.</li> </ul>
<b>Location of Job</b>	: Building No 202, Shankar Vihar, Delhi Cantt-10 (near APS Shankar Vihar)
<b>Office Schedule</b>	: Five days week (Mon-Fri) from 9 AM to 5.30 PM
<b>Salary</b>	: <b>Rs 99,750/- per month (consolidated).</b>
<b>Other Benefits</b>	: 30 days EL, 10 days CL, 10 days Med Lve and 02 RH as per Service rules as amended from time to time.
<b>Bio Data/application required</b>	: <b>18 Nov 22</b> <b>Maximum Age</b> : 62 Years as on 15 Nov 22
<b>Contact Person Name</b>	: Col DS Suhag, SM, VSM (Retd) <b>Tele</b> : 26151564 / 26152642 ASCON-39510 / 39592
<b>Company's Full Postal Address</b>	: Army Welfare Education Society (AWES), AG's Branch <b>Fax</b> : 26151564 Integrated HQ MoD(Army)                      26152642 Building No 202, Shankar Vihar, Delhi Cantt-110010
<b>Method / type of Application required</b>	: BIO-DATA with Qualification and Experience to be submitted by post/personally or mail to <a href="mailto:coordsection.aweshq@awesindia.edu.in">coordsection.aweshq@awesindia.edu.in</a> by <b>18 Nov 22</b> . Short listed candidates will be intimated date of interview ( <b>Tentatively in 3<sup>rd</sup> week of Nov 22</b> ) separately and no TA/DA will be given for the same. Mgt reserves right to cancel one or all candidature without assigning reason(s).

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Email: [apajobs01@yahoo.co.in](mailto:apajobs01@yahoo.co.in) & pn.delhi@yahoo.in

Job Vacancy Card

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Job Title	:	<b>IT Lead- Infrastructure and Administration</b>
Employing Company	:	Army Welfare Education Society
Employer's Business	:	Army Public Schools & Army Professional Colleses
Job Specification		<p>Will be responsible for defining IT infrastructure strategy, direction, architecture, standards and managements to include disaster recovery, security, systems, servers, monitoring, performance, network and storage. Will also responsible for: -</p> <ul style="list-style-type: none"><li>• Assess the IT infrastructure and operations organization (people, process, and technology) to determine best course of journey towards a right blend of On-Prem and Cloud Management.</li><li>• Lead the IT infrastructure and operations organization towards a primarily Cloud first based operations.</li><li>• Management and continual improvement of Cloud Operations, DevOps, and On-prem IT infrastructure/operations some of which may be outsourced.</li><li>• Manage third party vendor relationships and hold them accountable for delivery of outsourced functions, specifically, Service Desk and Network Operations.</li><li>• Develop, implement and monitor a strategic, comprehensive enterprise information security and IT risk management program.</li><li>• Establish, Monitor and Document service level agreements (SLAs) and operating level agreements in alignment with AWES objectives and academic needs.</li><li>• Establish standardized processes and key operational metrics based upon ITIL to effectively manage the performance of the Operations organization. This includes availability and performance of applications and servers, service desk ticket management, hardware, lifecycle management, license etc.</li><li>• Develop and implement a robust Disaster Recovery strategy for critical systems and infrastructure.</li><li>• To efficiently design, track and manage the KRAs</li></ul>

of IT support manpower (both In-House and Outsourced).

- Responsible for the overall Network and Security Management including design, deployment and monitoring.
- To proactively drive innovation with new ideas and possibilities made available through emerging technologies.
- To provide Training and workshop for staff as required.
- Works closely with Head / Director of Technology and IT Lead - Applications for the overall success of the technology projects.

- The minimum qualification is a Bachelor's degree in a Technology related area with relevant IT work experience. A Master's degree would be given preference.
- Significant past professional experience in a technical role.
- Expertise in either IT Infrastructure management is a plus.
- Practical hands on experience with recent developments in the Industry will be given preference.
- A prior experience with Educational/Training Institutes/Universities would be a plus.

#### **Qualifications, Knowledge and Skills**

(a) The minimum qualification is a Bachelor's degree in a Technology related area with relevant IT work experience. A Master's degree would be given preference.

(b) Significant past professional experience in a technical role.

(c) Expertise in either IT Infrastructure management is a plus.

(d) Practical hands on experience with recent developments in the Industry will be given preference.

(e) A prior experience with Educational/Training Institutes/Universities would be a plus.

Location of Job : Building No 202, Shankar Vihar, Delhi Cantt-10

Office Schedule ; 05 days Week (Mon-Fri) from 9AM to 5.30 PM

Salary : **Rs 60,000/- (consolidated) per month.**

Other Benefits : 30 days EL, 10 days Med Lve and 12 days CL (incl 02 RH) as per Service rules as amended from time to time.

Bio Data /application : **18 Nov 2022** **Maximum Age** : 60 Yrs as on 15 Nov 22

Contact Person's Name : Col DS Suhag, SM, VSM (Retd)  
Tele : 26151564/26152642 ; ASCON-39510/39592

Company's Full Postal Address : Army Welfare Education Society (AWES)  
AG's Branch, Integrated HQ MoD (Army)  
Building No 202, Shankar Vihar  
Delhi Cantt-110010

BIO DATA with qualification and Experience to be submitted by post/personally or email to [coordsection.aweshq@awesindia.edu.in](mailto:coordsection.aweshq@awesindia.edu.in) by **18 Nov 2022**. Short listed candidates will be intimated date of interview separately (tentatively 3rd week of Nov 22) and no TA/DA will be given for the same. Mgt reserves right to cancel one or all candidature without assigning reason(s).

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Job Vacancy Card

(If handwritten, please complete using block capitals)

Job Title	:	<b>IT Lead - Applications</b>
Employing Company	:	Army Welfare Education Society
Employer's Business	:	Army Public Schools & Army Professional Colleses
Job Specification		<p>He is the Principal Technology Leader providing vision and leadership for implementation and adoption of Global IT Applications of Army Welfare Education Society (AWES) across 136 Army Public Schools. This role is responsible for bridging the gap between Internal Business Customers and Core: -</p> <ul style="list-style-type: none"><li>• Drive strategic direction of AWES Applications including but not limited to ERP and LMS considering both emerging and legacy technologies.</li><li>• Oversee strategy for bespoke code-based definition and implementation and documenting application development process, procedures and standards</li><li>• Lead integration efforts between multiple applications especially the integration with Third Party Applications (TPAs).</li><li>• Device tactical plans in line with campus SPOCs and academic representatives which can be collaboratively executed.</li><li>• Project manage the overall implementation for all applications and track the efficiency of services applicable as per the defined and agreed upon SLAs.</li><li>• To stay aware of the security best practices and the threat landscape and implement and track policy designs for the application portfolio to ensure compliance.</li><li>• To efficiently design, track and manage the KRAs of IT support manpower (both In-House and Outsourced).</li><li>• To proactively drive innovation with new ideas and possibilities made available through emerging technologies.</li><li>• To provide Training and workshop for staff as required</li><li>• Works closely with Director Schools and IT Lead - Applications for the overall success of the</li></ul>

technology projects.

- Maintenance and Upkeep of School Official Website.
- Maintain IT Complaint Register and ensure timely repair/follow up action.
- Carry out duties of Network and System Administrator.

- Keep records of all System Software/Educational Software held by the school.
- Ensure that no external data copying media is used in the labs/offices.
- Carry out duties of Infosec Officer and ensure Cyber Security Compliance.
- Ensure a complete and scheduled maintaining task of the labs like running of Anti Virus, Scan disk/Disk Defragmenter progress on each machine once a week, making note of frequent faults occurring, proper list of Hardware Components/Software available in the Computer Laboratory with the assistance of Computer Lab Attendants.
- Recommend upgradation of computers consistent with technology development.
- Any additional duty as assigned by the Principal

**Qualifications, Knowledge and Skills :**

(a) The minimum qualification is a Bachelor's degree in a Technology related area with relevant IT work experience.

(b) A Master's degree would be given preference ; Significant past professional experience in a Technical Role preferably in an Application Development, Product, Application support role.

(c) Practical hands on experience with recent developments in the Industry will be given preference.

(d) A prior experience with Educational/Training Institutes/Universities would be a plus.

Location of Job : Building No 202, Shankar Vihar, Delhi Cantt-10

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